



Government of India
Department of Atomic Energy
Directorate of Purchase & Stores
Vikram Sarabhai Bhavan, 'O' floor, Anushaktinagar,
Mumbai, Maharashtra – 400 094.



ADVERTISEMENT NO.: 1/DPS/2022

LAST DATE OF RECEIPT OF ONLINE APPLICATION IS 10/11/2022 UP TO 24:00 HRS.

**“GOVERNMENT STRIVES TO HAVE A WORKFORCE WHICH REFLECTS GENDER BALANCE.
WOMEN ARE ENCOURAGED TO APPLY”**

I. Online applications are invited from eligible candidates for filling up of the posts of Junior Purchase Assistant/Junior Storekeeper in DPS, Mumbai and Regional Units of DPS all over India.

1. NAME OF THE POST: JUNIOR PURCHASE ASSISTANT/ JUNIOR STOREKEEPER (GROUP 'C' NON-GAZETTED)

2.

NUMBER OF VACANCIES	SC	ST	OBC	EWS	UR	TOTAL
	23	0	12	22	19	76
QUALIFICATION	(a) Graduate in Science with 60% marks. OR (b) Commerce graduate with 60% marks. OR (c) Diploma in Mechanical Engineering / Electrical Engineering/ Electronics / Computer Science with 60% marks from Government recognized universities/ institutions.					
AGE LIMIT	18 years minimum and 27 years maximum as on the last date of receipt of online application.					
PAY LEVEL	Level 4 in the Pay Matrix. Initial pay Rs.25500/- plus admissible allowances as per Central Government Rules.					
MODE OF SELECTION	Level 1 Test: Objective type test. Level 2 Test: Descriptive type test. Empanelment criteria: Marks obtained in Level 2 Test only. Level 1 Test will be only qualifying exam / screening test to shortlist candidates for level 2 Test.					
INDUCTION TRAINING	After selection of successful candidates, six months induction training is mandatory.					

Note: 2 Posts for PWD [Low Vision(LV), Hard of Hearing(HH), One Leg(OL), One Arm(OA), One Arm Leg(OAL), Cerebral Palsy (CP), Acid Attack Victim(AAV), Leprosy Cured(LC), Dwarfism(Dw), Muscular Dystrophy (MDy) and Multiple Disability(MD)], 7 posts for Ex-Servicemen will be filled out of total number of vacancies advertised in the grade of Jr. Purchase Assistant/ Jr. Storekeeper.

(Physical deformity should not be less than 40 percent. Hard of Hearing (HH) means loss of 60 decibels or more in the better ear in the conversational range of frequencies.)

II. AGE LIMIT & RELAXATION: 18 years minimum and 27 years maximum.

Date of birth of candidates should be between the dates given below: (Both dates inclusive)

Lower Limit for Date of Birth (Not later than)	Upper Limit for Date of Birth (Not Earlier than)		
	UR/EWS	OBC (Non Creamy Layer)	SC/ST
10/11/2004	10/11/1995	10/11/1992	10/11/1990

- i) Relaxation in upper age limit up to a maximum of 5 years for SC/ST candidates and 3 years for OBC candidates.
- ii) Relaxation in upper age limit for PH candidates: UR- 10 years, SC/ST- 15 years and OBC – 13 years.
- iii) Relaxation in the upper age limit of 5 years shall be admissible to all persons who had ordinarily been domiciled in Kashmir Division of the state of J&K during the period from the 1st day of January 1980 to 31st day of December, 1989 provided that the relaxation in the upper age limit for appearing at any examination shall be subject to the maximum number of chances permissible under the relevant rules. Any person intending to avail of this relaxation of age limit shall submit a certificate from:
 - a) The District Magistrate in the Kashmir Division within whose jurisdiction he/she had ordinarily resided; or
 - b) Any other authority designated in this behalf by the Government of J&K to the effect that he/she had ordinarily been domiciled in the Kashmir Division of the State of Jammu & Kashmir during the period from the 1st day of January 1980 to the 31st day of December 1989.
- iv) Relaxation in the upper age limit of 5 years shall be admissible to children/family members of those who died in the 1984 riots.
- v) **For departmental candidates who have rendered not less than 03 years continuous and regular service** in the same line or allied cadre as on last date of application, are eligible for relaxation upto the age of 40 years (45 years for SC/ST)
- vi) **Age relaxation to ex-servicemen:**

Ex-service personnel shall be allowed to deduct the period of actual military service from his actual age and if the resultant age does not exceed the prescribed maximum age by more than three years, he/ she shall be deemed to satisfy the condition regarding age-limit.
- vii) Widows, divorced women and women judicially separated from their husbands and who are not remarried are eligible for relaxation in the upper age limit up to the age of 35 years (upto 40 years for SC/ST), subject to production of a certified copy of the judgement/decreed by appropriate court.
- viii) Meritorious sportspersons are eligible for relaxation in the upper age limit upto 5 years (10 years in the case of SC/ST), subject to the submission of certificate in the form from the authority prescribed in DoPT OM No.15012/3/84-Estt(D) dated 12.11.1987 and Point VII of OM No.14034/01/2013-Estt(D) dated 03.10.2013.
- ix) Disabled Defence Services personnel would be allowed a relaxation limit up to 3 years (8 years for SC/ST)

Note: Only Birth Certificate or Matriculation / Secondary School Certificate will be accepted as proof of Date of Birth. No subsequent request for change shall be granted after applying. The crucial date for determining the age limit shall be the closing date for receipt of application.

EXAMINATION PATTERN (Junior Purchase Assistant/ Junior Storekeeper):

1. Level 1 Test – Written Examination (OMR based Objective Multiple Choice Type)

Part	Subjects	Max Marks/ Questions	Duration	Duration for persons with disability candidates
A	General English	200	2 Hours	2 Hours 40 minutes
B*	(a) General intelligence & reasoning in science (Basic concepts 12 th Std. Level) OR (b) Basic Accounting Principles (12 th Std. Level)			
C	Quantitative Aptitude (Arithmetic)			
D	General Knowledge			
E	Computer Knowledge			

*** Note:** Candidate should opt for B(a) OR B(b) at the time of application and section opted by the candidate will only be evaluated. In case, the candidate answers the section other than opted, it will not be evaluated. Therefore, candidates should select the option carefully.

2. Level 2 — Written Examination (Descriptive Type)

Subjects	Max. Marks	Duration	Duration for persons with disability candidates
English Language and Comprehensions	100	3 Hours	4 Hours

Note:

- Questions for Level 1 Exam will be of Objective Type Multiple Choice.** The questions will be in Hindi and English in respect of parts B, C, D. Questions for Part A will be in English.
- There will be negative marking of 0.25 marks for each wrong answer in Level 1 Test (objective multiple choice Type).**
- Qualifying standard in Level 1 Test will be 50% marks for General and EWS candidates and 40% marks for OBC/ SC/ ST/ PH candidates.
- All candidates who have applied and fulfilled the eligibility criteria will be called for Level 1 Examination.
- In the event where large number of candidates obtaining the minimum qualifying marks in the level 1 examination, category-wise short-listing will be done as per the descending order of the merit score in the Level 1 in the ratio of 1:20 for the first 20 vacancies and in the ratio of 1:10 for the remaining vacancies.
- Only those descriptive answer sheets (Level 2) of candidates who have been shortlisted in Level 1 will be evaluated.

g) **Resolutions in case of tie in empanelment criteria (Score in Level 2)**

- 1st) Total of level 1 and Level 2 marks (among the tie candidates)
- 2nd) Date of Birth (preference will be given to elder candidates among the tie candidates)
- 3rd) Alphabetical order of name (in the order of First Name, Middle Name and Surname)

INDUCTION TRAINING PROGRAMME FOR THE POST OF JPA/ JSK:

1. On completion of medical examination, selected candidates will be inducted as a Trainee for a period of 6 months on a consolidated stipend of Rs. 18,000/- per month + additional stipend of 25 % on actual stipend will be paid towards accommodation. A book allowance (one time grant) of Rs.3, 000/- will also be given.
2. Upon successful completion of training, trainees will be considered for appointment in the grade of JPA/ JSK. The decision of the Competent Authority on the cadre and place of posting will be final and binding on the candidates.
3. On appointment as JPA/JSK, entry pay of Rs.25,500/- per month in pay matrix Level-4 plus applicable allowances to the grade as per rule will be given.
4. **The candidates will not be allowed to apply to other Government Departments during training and for one year after appointment without prior intimation and approval of the Competent Authority.**
5. **Bond Agreement:** The selected candidates will have to execute a bond to complete the training and to serve Directorate of Purchase & Stores, if offered appointment after the training, for a period of three years after appointment. A trainee who fails to complete the training or serve the Government for three years after appointment, will be liable to pay to the Government, a sum equivalent to aggregate amount of the stipend /additional stipend and book allowance received by him/her during the period of training along with interest thereon as applicable to GPF from time to time.

III. SUBMISSION OF ON-LINE APPLICATION:

1. Candidates are required to apply online through <https://dpsdae.formflix.in>. No other means/ mode of application will be accepted. The facility of online application will be opened on 20/10/2022 and closed on 10/11/2022.
2. **Those who do not possess / acquire the prescribed eligibility qualification as on the last date of application should not apply.**
3. Level 1 (forenoon) and Level 2 (afternoon) written examinations for the above mentioned posts will be conducted on the same day at various centers.
4. **Applicant has to remit application fee of Rs.200/- (Rupees Two hundred only) online through www.dpsdae.formflix.in.** SC/ ST, Women candidates, Ex-Servicemen and PWD candidates are exempted from application fee. Fee once paid shall be non-refundable, non-transferable and cannot be held in reserve for any other examination under any circumstances.
5. Option to submit application form will be available only after payment of application fees. Application without payment of fee wherever applicable will be treated as incomplete and will not be registered in the system.
6. For payment of fee, candidates should follow below mentioned steps:
 - a. Visit the link <https://dpsdae.formflix.in>
 - b. Click on 'New Registration' option.

- c. Enter the details and click submit.
 - d. On submission, login id will be created.
 - e. Go to User Action and click on 'Click here for Already Registered'.
 - f. Enter login details.
 - g. After login, complete the application details. The application details filled in can be saved as a draft.
 - h. Click 'Pay Application Fees' and make payments. A payment gateway page will get open with options for online payment such as Credit/ Debit cards/ Net Banking/ Wallets/ IMPS etc.
 - i. After successful payment submit the application. Once submitted, it cannot be modified. A copy of application must be preserved by the candidate.
7. Level 1 and Level 2 Tests will be conducted at various centres at Mumbai, Delhi, Kolkata, Chennai, Indore, Bengaluru, Hyderabad, Chandigarh, Guwahati and Nagpur. Candidates may indicate their choice of city in the order of preference (at least three cities) in their application form. Allocation of centres will be decided based on the number of candidates registering for each city. **Requests for change of city/centre once allotted will not be entertained.** DPS reserves the right to add or delete centre(s) without assigning any reason. SC/ST outstation candidates called for written examination will be paid to and fro travelling allowance of Second Class Railway fare by the shortest route (subject to production of tickets as per rules). However, TA is not admissible to those SC/ST candidates who are already in Central/State Government services, Central/State Corporation, Public Sector Undertakings, local government institutions and panchayats, and the concession availed from Railways, if any.
8. Candidates are requested to go through the general instructions published in the advertisement carefully.
9. Candidates are required to have a valid email ID and mobile number. It should be kept active throughout the currency of this recruitment. Necessary intimation about call letters for written examination, document verification etc. will be sent through the registered Email IDs/registered mobile numbers only.

10. Assistance of Scribe:

In case of persons with benchmark disabilities in the category of blindness (low vision), locomotor disability (both arms affected-BA) and cerebral palsy, the facility of scribe is provided, if desired by the candidate. Since the posts are not identified suitable for persons with BA disability, facility of scribe will not be admissible to such candidates.

In case of remaining categories of persons with benchmark disabilities, the provision of scribe will be available on production of a certificate at the time of examination to the effect that the person concerned has physical limitation to write, and scribe is essential to write examination on candidate's behalf, from the Chief Medical Officer/Civil Surgeon/Medical Superintendent of a Government health care institution as per proforma at **Annexure**.

For engaging the scribe, candidates will have to indicate the same while filling online application form.

Engagement of Scribe will be subject to the following conditions:

- a. Candidates will have to arrange for the scribe on their own.

- a. The scribe so arranged should not himself/herself be the candidate for post/ vacancies/ exam for which the candidate is appearing. Also same scribe should not be engaged for more than one candidate. The scribe and the candidate shall give a declaration to this effect. Any violation, if detected at any stage will render both the candidate & the Scribe disqualified.
 - b. Candidates with disabilities which are not identified as eligible for concession are not allowed to have scribe.
 - c. In case the candidate opts for his/her own scribe, the qualification of the scribe should be one step below the qualification of the candidate taking the examination. The candidates with benchmark disabilities opting for own scribe shall be required to submit details of the own scribe at the time of examination as per proforma at Annexure-. In addition, the scribe has to produce a valid ID proof in original at the time of examination. A photocopy of the ID proof of the scribe signed by the candidate as well as the scribe will be submitted along with proforma at Annexure-. If, subsequently it is found that the qualification of the scribe is not as declared by the candidate, then the candidate shall forfeit his/her right to the post and claims relating thereto.
 - d. Candidates opting for scribe will have to provide details of scribe as per Annexure- which should be signed by both candidate and scribe at the time of exam. Scribe should produce original valid ID proof at exam centre, and paste passport size photograph on Annexure-.
 - e. The candidate shall be responsible for any misconduct on the part of the scribe brought by him/her during the examination.
 - f. Candidates availing the assistance of a scribe shall be eligible for compensatory time of 20 minutes for every hour of examination.
12. Candidates are required to upload clear passport size photograph and signature in .jpg or .jpeg format while submitting the application. Size of photograph and signature should not be more than 20 KB each.

IV. GENERAL INSTRUCTIONS:

1. Candidates who have not acquired the educational qualification *as indicated above* as on the closing date for receipt of application should not apply. No further correspondence or clarification will be entertained on this matter.
2. After validation of applications, eligible candidates will be issued with admit card which can be downloaded by the candidate to appear in the Examination(s).
3. Candidates working under the Central/ State Government/ Public Sector Undertakings, if called for Document Verification should submit a “NO OBJECTION CERTIFICATE” from their employer.
4. The vacancies shown above are provisional and liable to vary. The filling up of vacancies indicated in the advertisement is also subject to the approval of Competent Authority and subject to the orders issued by Government from time to time in this regard.
5. Mere fulfillment of requirements as laid down in the advertisement does not entitle a candidate to be called for written examination / document verification.
6. The decision of this Directorate on all matters pertaining to this recruitment will be final and binding.

7. Any subsequent amendments/modifications etc. on this matter will be notified in the DPS website only (www.dpsdae.gov.in and <https://dpsdae.formflix.in>) which may be referred to by the candidates regularly.
8. Only unemployed outstation SC/ST candidates called for written test(s) will be eligible for reimbursement of 'to and fro' journey expenses limited to single SECOND CLASS (General) railway fare by the shortest route as per rules subject to production of un-employment certificate from MP/MLA/Gazetted Officer. Mere Registration certificate in Employment Exchange does not count as un-employment for the above purpose. If concessional tickets are available, reimbursement will be limited to the concessional return fare only. In case Indian railway is offering free travel to unemployed candidates for attending written tests/skill tests etc. no reimbursement will be allowed.
9. **Candidates may ensure that they fill in the correct information as indicated in this Advertisement. Candidates who furnish false information are liable to be disqualified for written test/ appointment and necessary action as deemed fit will be initiated.**
10. **Candidates may please note that appointment to the post/ grade advertised and place of posting will be at the discretion of the Competent Authority and subject to the availability of vacancies and that appointed candidates are liable to serve in any part of India and in any of the constituent units of the Department of Atomic Energy. No option regarding the post and the place of posting will be provided to the candidates. No correspondence regarding change of cadre and place of posting will be entertained.**
11. The candidates appointed will be governed by National Pension Scheme applicable to Central Government Service [unless they are already governed by CCS (Pension) Rules 2021].
12. This Directorate reserves the right to accept or reject the candidature of any applicant at any stage and to fill up the advertised posts or to cancel the whole process of recruitment without assigning any reasons.
13. In case Universities/ Board award letter grades/ CGPA/ OGPA, the same will have to be indicated **as equivalent percentage** of marks as per the norms adopted by the University/ Board. ***The online applications will only allow the prescribed percentage as per the Recruitment Rules.*** (While submitting original documents for verification, the candidates will **have to produce** the norms of the university/ Board for conversion of grades/ CGPA/ OGPA to equivalent percentage of marks.)
14. Publication of Level 2 Test result/ panel is subject to successful completion of document verification in Mumbai. If certificates produced by candidates are not valid, candidature of such candidates **will be cancelled** and their name will not be considered for empanelment and further recruitment process of this advertisement.
15. **No Travelling Allowance will be paid to the candidates called for document verification/ medical examination/ appointment etc.**
16. Candidates would be required to produce the relevant certificates in original along with a copy of online application and submit attested copies of the following certificates at the time of document verification in Mumbai after the written test:
 - a) Educational qualifications supported by appropriate mark sheets/certificates as proof of possessing the minimum educational qualification as on the closing date i.e. failing which the candidature of such candidate will be cancelled.
 - b) Valid proof of Date of birth (Birth Certificate or Matriculation / Secondary School Certificate).

- c) SC/ST candidates' caste certificate should be issued by designated authority in the prescribed format and the community should have been included in the Presidential orders in relation to the concerned state (as per the format given in **Annexure-**).
 - d) OBC candidates' caste certificate should be of a recent valid date and issued by designated authority in the prescribed format with non-creamy layer certificate and the caste/community should have been included in the Central lists of Other Backward Classes. (as per the format given in **Annexure-**)
 - e) Disability Certificate from the appropriate authority regarding physical disability (as per the format given in **Annexure-** - applicable only for Persons with Disability)
 - f) Certificate should be produced by candidates belonging to Economically Weaker Sections (EWS) issued by designated authority in the prescribed format and the community should have been included in the Presidential orders in relation to the concerned state (as per the format given in **Annexure-**).
 - g) Discharge Certificate from Defence service (applicable to Ex-Servicemen only).
 - h) Proof to the effect that the applicant has been affected by 1984 riots (if claiming age relaxation).
 - i) Certificate regarding domicile in Kashmir Division from 01.01.1980 to 31.12.1989 (if claiming age relaxation for Kashmir Division).
 - j) **Above mentioned Annexures and TA Claim form are available in the website under Annexures tab.**
17. Those SC/ST/OBC/persons with disabilities selected on their own merit without relaxed standards along with other candidates will be considered against unreserved vacancies provided the post is identified for persons with disability of relevant category (as applicable).

V. **ECONOMICALLY WEAKER SECTION (EWS) RESERVATION**

Candidates who are not covered under the scheme of reservation for SC/ ST/ OBC and whose family gross annual income is below Rs.8 Lakh (Rupees Eight Lakh) are to be identified as EWS for benefit of reservation for EWS. The income shall also include income from all sources i.e. salary, agriculture, business, profession etc. for the financial year prior to the year of application i.e. 2021-22. Also candidates whose family owns or possesses any of the following assets shall be excluded from being identified as EWS, irrespective of family income:

- (i) 5 acres of agricultural land and above;
- (ii) Residential flat of 1000 sq. ft. and above;
- (iii) Residential plot of 100 sq. yards and above in areas of notified municipalities;
- (iv) Residential plot of 200 sq. yards and above in areas other than the notified municipalities.

The property held by a "Family" in different locations or different places/ cities would be clubbed while applying the land or property holding test to determine EWS status.

The term "Family" for this purpose will include the person who seeks benefit of reservation, his/her parents and siblings below the age of 18 years as also his/ her spouse and children below the age of 18 years.

The benefit of reservation under EWS can be availed upon production of an Income and Asset Certificate issued by a Competent Authority. The Income and Asset Certificate issued by

any one of the following authorities in the prescribed format as given in Annexure- shall be only accepted as proof of candidate's claim as belonging to EWS:

- (a) District magistrate/ Additional District Magistrate/ Collector/ Deputy Commissioner/ Additional Deputy Commissioner/ 1st Class Stipendiary Magistrate/ Sub-Divisional Magistrate/ Taluka Magistrate/ Executive Magistrate/ Extra-Assistant Commissioner.
- (b) Chief Presidency Magistrate/ Additional Chief Presidency Magistrate/ Presidency Magistrate.
- (c) Revenue Officer not below the rank of Tehsildar and
- (d) Sub-Divisional Officer of the area where the candidate and/ or his family normally resides.

The candidates applying against the vacancies reserved for EWS must possess Income and Asset Certificate as on **closing date of receipt of application**. These candidates need to produce valid Income and Asset Certificate during document verification. In case of non-compliance to these stipulations, their claim for reserved status under EWS will not be entertained and the candidature/ application of such candidates, if fulfilling all the eligibility conditions for General (UR) category, will be considered under General (UR) vacancies only.

EWS status as on the closing date for online application for this advertisement shall only be considered for availing reservation benefits, if eligible. Any change in the community/ EWS status of the candidate thereafter shall not be entertained.

VI. IMPORTANT REQUIREMENT ABOUT PHYSICAL DISABILITY CERTIFICATE

1. According to the 'Persons With Disabilities (Equal Opportunities, Protection of Rights and Full Participation) Rules, 1996' dated 31/12/1996 in exercise of the powers conferred by sub-section (1) and (2) of Section 73 of the Persons with Disabilities (Equal Opportunities, Protection of Rights and Full Participation) Act, 1995 (1 of 1996), a disability certificate shall be issued by a Medical Board duly constituted by the Central or a State Government. The Central/State Government may constitute a Medical Board consisting of at least three members, out of which, at least, one member shall be a Specialist from the relevant field.
2. The Certificate would be valid for a period of 5 years for those whose disability is temporary. The Medical Board shall indicate the period of validity of the certificate where there are chances of variation in the degree of disability. For those who have permanent disability, the validity can be shown as permanent. On representation by the applicant, the Medical Board may review its decision having regard to all the facts and circumstances of the case and pass such orders in the matter as it thinks fit.

Warning: Applications which are not in conformity with the requirements will be summarily rejected. No communication will be entertained from candidates not selected regarding written test / document verification / appointment.

Any dispute with regard to this recruitment will be subject to the Courts having jurisdiction in Mumbai only.

CANVASSING IN ANY FORM SHALL BE A DISQUALIFICATION

CAUTION TO ALL CANDIDATES:

In the event of any person approaching you with the assurance of selection/appointment

in this Directorate through illegal gratification, you MUST NOT fall prey to such assurance or exploitation and must not entertain or encourage such elements in any way. It is emphasized and re-assured that the selection process will be done on the basis of merit only and in a transparent manner.

Note: Corrigendum/ extension etc., if any, shall be published only on our website:
www.dpsdae.gov.in. Please visit our website regularly.